

# Ronettis Pizza/Laylas Sweet Treats - Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status, or any other legally protected status.

~PLEASE PRINT CLEARLY~

Position/Location applied for: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_.

## **Applicant Information**

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

If hired, do you have a reliable means of transportation to and from work? \_\_\_\_\_

Are you at least 18 years of age? \_\_\_\_\_ Referred by anyone, if so, who? \_\_\_\_\_

If the job you are applying for requires driving: Drivers License No. \_\_\_\_\_ State \_\_\_\_\_ Exp. \_\_\_\_\_

Are you legally eligible for employment in the U.S.? \_\_\_\_\_ (Proof of citizenship/immigration status is required if hired)

List any special skills or training: \_\_\_\_\_

## **Employment Information**

Are you seeking full time, part time, or seasonal employment? \_\_\_\_\_

List any times/days you are consistently unavailable to work: \_\_\_\_\_

Are you willing to work overtime? \_\_\_\_\_ Weekends? \_\_\_\_\_ Holidays? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If hired, when would you be able to start? \_\_\_\_\_

Have you ever been discharged or asked to resign from any position? \_\_\_\_\_ If yes, please describe: \_\_\_\_\_

If applicable, please describe any special accommodations you may require in your performance: \_\_\_\_\_

## **Education (circle highest level completed)**

High School: 9 10 11 12 G.E.D. Name of School: \_\_\_\_\_

Location of School (city/state): \_\_\_\_\_

College: 1 2 3 4 Name of School: \_\_\_\_\_

Degree & Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Location of School (city/state): \_\_\_\_\_

## **Work History (please begin with most recent)**

1. Company: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisors Name & Title: \_\_\_\_\_

Brief description of duties: \_\_\_\_\_

2. Company: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisors Name & Title: \_\_\_\_\_  
Brief description of duties: \_\_\_\_\_

**3. Company:** \_\_\_\_\_ Phone No. \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisors Name & Title: \_\_\_\_\_  
Brief description of duties: \_\_\_\_\_

**May we contact the employers listed above? \_\_\_\_\_ If not, list employers you do not wish us to contact, and why:** \_\_\_\_\_

### **References**

1. Name: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
2. Name: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
3. Name: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

### **Authorizations**

*"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.*

*I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative*

*This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.*

*I understand that a consumer credit report or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment."*

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document from upon hire.

**I certify that I have personally completed this application. I have read, understand, and agree to the above.**

**Applicant Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name (Please Print)** \_\_\_\_\_